



**Section on Clinical Psychology
La Section de la psychologie clinique**

**Executive Committee Mid-Winter Meeting 2022
- Minutes-**

**Friday February 4, 2022, 10am – 12:30pm (CST)
Via Zoom Video Conference**

**Present: Dr. Megan Ames; Dr. Mathew Fetzner; Ms. Lily Pankratz; Dr. Kristin Reynolds;
Dr. Brigitte Sabourin; Dr. Zoe Therrien; Dr. Kristi Wright**

1. Call to order:

- Time: 1013

2. Approval of Agenda

- Proposed by: Brigitte Sabourin
- Seconded by: Kristi Wright
- All in favor

3. Approval of Minutes from September 23rd, 2021 Fall exec meeting

- Proposed by: Brigitte Sabourin
- Seconded by: Zoe Therrien
- All in favor

4. Report from Chair (Dr. Brigitte Sabourin)

- Welcome new executive members (Dr. Megan Ames and Dr. Mathew Fetzner) and introduction of remaining executive members (Dr. Brigitte Sabourin, Dr. Kristi Wright, Dr. Zoe Therrien, and Ms. Lily Pankratz).
- Convention
 - o Convention planned for June 17th to 19th in Calgary AB. Still hoping for in-person, with option of a virtual package.
 - o Discussion about invited Speaker: Dr. Lianne Tomfohr-Madsen's talk entitled "Optimizing Mental Health in the Transition to Parenthood: From Research to Policy"
 - o Convention scheduling has not been released yet. Convention planning committee will send tentative schedule to section executives to ensure limited timing conflicts between similar events .
 - o Annual Business Meeting (ABM) will occur during convention, but not yet scheduled. Dr. Sabourin to request that ABM will be held following Dr. Tomfohr-Madsen's talk and that virtual attendance will be allowed.
 - o Section reception will be held with Health Psychology and Behavioral Medicine, Psychologists in Hospitals and Health Centers, Clinical Neuropsychology. Proposal to give reviewers a token of appreciation (e.g., free drink at reception, or token gift via email).
 - o Reminder that membership dues cannot pay for executive member flights to or registration for the convention .
 - o Clinical section executive's member at large (Dr. Ames) will create a news brief once the final convention schedule is received, highlighting content relevant to the

Clinical Section (e.g., invited speaker, student symposium, ABM, etc.). News brief will be sent to the List-Serv.

- Abstract Review-183 Total Submissions Received
 - 117 posters
 - 3 25-minute Conversation sessions
 - 1 25-minute Review session
 - 1 55-minute Panel Discussion
 - 3 symposia
 - 14 12-minute talks
 - 37 5-minute snapshots (previously called “gimme 5’s”)
 - 5 Pre-convention Professional Development Workshops
 - 2 Standard Workshops
- Reviews completed
 - 286 reviews completed
 - 29 reviewers involved
 - Certificates to thank reviewers for their contribution will be e-mailed to reviewers. If anyone has other ideas regarding ways of recognizing reviewers, they can contact Brigitte.
- Discussion of Abstract Review process-challenges, changes going forward. Very few abstracts were rejected. Criteria for acceptance of abstracts was clear, thus, consensus was that there is no need to try to match reviewers research areas with abstract topic.

2. Past Chair Report (Dr. Kristi Wright)

- Recruitment for new executive positions.
 - Chair elect needed for June 2022. Executive members to reach out to their networks for potential applicants for chair-elect. Request from Dr. Wright to remain in the executive after completing chair-elect position.
 - Call for applications will be sent to the listserv and included in the newsletter that will be distributed in Spring 2022.
 - Reminder from Dr. Sabourin that member at large and secretary treasurer position are 2-year terms and that chair-elect transitions to chair for continuity and to avoid chair being in position for too long; chair mentors chair-elect.
 - 1041 Dr. Reynolds enters meeting

3. Chair-Elect Report (Zoe Therrien)

- Dr. Therrien to review the website, e-mail CPA to make changes to bring it up to date, and propose changes for next executive meeting
- CPA Collaborative Research Grant
 - Dr. Therrien to make the finalize call for proposals; Dr. Sabourin put call for proposals on list-serv
 - Distribution of funds will depend on setting type and type of research that is being done. Dr. Sabourin to inquire if precedent exists within other sections. Consensus for the need for flexibility on distribution rather than simply going through academic institution (e.g., release directly to primary investigator; student awards released directly to student).

4. Membership and Financial Report (Matt Fetzner)

- Current membership numbers

- Membership numbers are comparable to previous years, with an overall trend of increasing membership since 2019. 47 members were added to the section from last year (translates to an extra \$730 per year for the section).

Membership Count	Feb-22	Feb-21	Feb-20	Apr-19
CPA Complimentary Membership	3	3	2	0
CPA Fellow	31	38	32	35
CPA Honorary Life Fellow	4	2	2	2
CPA Honorary Life Member	6	2	2	2
CPA International Affiliate	2	8	2	5
CPA International Student Affiliate	1	5	0	1
CPA Member	551	521	487	493
CPA Member Early Career Year 1	21	26	19	
CPA Member Early Career Year 2	30	24	0	0
CPA Member Parental Leave	5	0	0	0
CPA retired Fellow	0	2	1	1
CPA Retired Member	4	3	5	3
CPA Special Affiliate	6	3	5	1
CPA Student Affiliate	209	183	142	164
CPA Student Affiliate - Campus/Student Rep	2	9	5	0
CPA/APA Joint Member	4	3	2	2
Grand Total	879	832	706	709

- Current financial status:
 - Section finances continues to be strong. Last round of membership dues were inputted in November, and next round to be inputted in February.
 - Current cash balance is \$18,785.12; up from \$11,561 from last year.
 - Discussion on best ways to use section funds
 - Ideas proposed: more awards, more travel money to support students to attend convention;
 - Propose \$300 for travel to convention and \$100 for virtual attendance. Priority to be given to individuals travelling more than 500km from convention location.
 - Discussion regarding section promotion to encourage increases in membership numbers (e.g., marketing strategy, pdf advertisements to other sections, social media presence)
 - Ms. Pankratz to develop regular (e.g., weekly) twitter posts. Dr. Sabourin to investigate whether permission from CPA is needed.
 - Proposal to develop a banner to advertise Clinical Section at CPA convention. Ad hoc committee (Dr. Sabourin, Dr. Wright, and Ms. Pankratz) to investigate costs, designs, etc.).
- Propose for financial report to be accepted by executive: Dr. Fetzner
 - Seconded: Dr. Sabourin
 - All in favor

5. Student Report (Lily Pankratz)

- Review and update on student educational activity grant (EAG) –
 - o To be announced at convention. Deadline for submissions to be set for May 9th 2022.
 - o Given that there have historically been very few applications for the EAG, number of awards and amount given per award (up to \$2000) to be at the discretion of executive. Call for submissions to include indications that awards based on merits of request rather than size of amount requested (for any amount up to \$2000).
- Newsletter
 - o Newsletter to be sent to Psych departments, listserv
- Update on 2022 CPA Convention student symposium
 - o . Three student presenters on research related to the COVID-19 pandemic, plus Dr. Tomfohr-Madsen as discussant. \$25 Starbucks gift cards to be sent out to student presenters and a \$100 Chapters gift card to be sent out to Dr. Tomfohr-Madsen (update: this was changed to reimbursement of convention attendance costs up to \$1000).
- Update on student awards
 - o Student Research Awards
 - Innovative Service Delivery Models/ Approaches (2x\$3000). Final draft of call for proposals to be completed and sent to listserv.
 - o Ken Bowers Student Research Award
 - 2 x \$500 awards
 - will be distributed shortly
 - deadline for submissions will be May 3 2022.
 - o Best student presentation awards were also discussed – to proceed only if in-person convention.
 - o Drs. Therrien and Sabourin to review French submissions.
 - o Ms. Pankratz to upload timelines for awards to drop box folder.

6. Awards

- 2022 Section Awards
 - o ACE: Award for Clinical Excellence:
 - Last year 2 applications were received.
 - o SPECA: Scientist Practitioner Early Career Award:
 - Last year no applications were received.
 - o Fellows:
 - Last year no applications were received
- Deadline for submissions set for May 9th 2022. Dr. Wright to spearhead distribution of submissions for ACE and SPECA; Dr. Ames to spearhead distribution for Fellows award. Dr. Sabourin will send latest call for submissions to listserv. Reminder that if executive members submit nominations, they must recuse themselves from evaluation process.
- Discussion about gifts for invited speaker
 - o Proposal for covering flights, hotel, or providing a stipend
 - o Dr. Sabourin to look into rules for compensation for invited speaker.

7. Additional points not on agenda

- Ways to encourage nominations for ACE and SPECA awards will be put on agenda for spring meeting.

8. Scheduling Spring Teleconference Meeting - 2 hours

- **Next meeting: May 13th from 10-12 central time**

9. Adjournment

1203 adjournment